

**St. Anthony Park Community Council  
Board of Directors Meeting  
March 8, 2018**

Dow Art Gallery, 2242 University Ave W, Saint Paul, MN 55114

Agenda

- 7:00 Call to order and introductions
- 7:05 Consent Agenda
1. Approve agenda and minutes
  - 2.
  3. Letter to Joy of the People, copied to appropriate city staff, in support of stormwater infiltration per Site Plan and Field Detail from Landscape Architecture, Inc. dated 12/15/2017.
- 7:10 Celebration of new Executive Director!
- 7:20 Committee updates (*3 minutes each*)
1. Executive
  2. Equity
  3. Land Use
  4. Transportation – Resolution to reestablish relationship with Ward 4 Councilmember
  5. Environment – Community meeting with MPCA, SPNN, 7 pm April  
Kasota Pond cleanup on 9am April 14
- 7:35 Staff Updates
1. Noise variance request for MayFest
  2. District Council Board Member Workshops
  3. CURA students
  4. Other
- 8:00 Financial report
1. Current status of funds and accounting
  2. Grant updates – submitted grants and due dates for proposals and reporting
  3. Birthday contributions via Facebook
- 8:20 10-Year Plan – Update and status, maps, photos, how approve next version (*vote needed*)
- 8:45 Other business
- 9:00 Adjourn

St. Anthony Park Community Council  
Equity Committee Meeting  
SAPCC Office: 2395 University Ave. W., St. Paul, MN 55114  
Friday, March 2, 2018 | 8-9:30 a.m.  
John Connell, Chairing  
Kathryn Murray, Minutes

Present: John Connell, Scott Simmons, Melissa Williams, Neal Rasmussen, Kathryn Murray,

**Agenda**

- 10-Year Plan Draft
- Sub-goals on Implementation Section
- Co-working Space Meeting

**10-Year Plan Draft**

- 10-year plan status, schedule, community meetings: Need to send version 3 to the SAPCC Board for approval to post for public review. After posting, public meetings will be held on March 15, 7 PM – 9 PM at Northwestern Hall at Luther Seminary and on March 17, 1 pm – 3 pm at St. Cecilia’s Church. The steering committee will meet to decide what to do with input from the community meetings. The committee will get a final chance to review at the April meeting. Final approval will be at the Board meeting in April.

**Sub-goals on Implementation Section**

- Section needs to be filled out further. Goals were reworked to pull out sub-goals. John motion to accept sub-goals; Neal 2<sup>nd</sup>; passed and approved.
- John motion to approve Equity section draft to send to Board; Melissa 2<sup>nd</sup>; passed and approved.

**Co-working Space Meeting**

- Exploration of a co-working space – talk with Jamie Stolpestad and Work it Space (run by a friend of Urban Growler)

ST. ANTHONY PARK COMMUNITY COUNCIL  
 LAND USE COMMITTEE MEETING  
 SAPCC OFFICE  
 2395 University Ave. W. Suite 300 E | ST. PAUL, MINNESOTA  
 THURSDAY, MARCH 1, 2018 7PM -9PM  
 IAN LUBY, CHAIRING  
 SHERM EAGLES, MINUTES

Present: Ian Luby, Ray Bryan, Roger Purdy, Karen Nelson, Sherman Eagles  
 Also attending: Jamie Stolpestad, Patty George, Chad Miller, Steven Mastey, Emily Coppersmith,  
 Geoffrey Warner

7:00	<p>Introductions, approve agenda, minutes          Roger Purdy moved approval of the 02-01-2018 minutes as written. Ray Bryan seconded.          Unanimous approval.</p>
7:10	<p>842 Raymond development</p> <ul style="list-style-type: none"> <li>• Jamie Stolpestad</li> </ul> <p>Site is currently zoned T2. Existing structure is about 7000 sq ft on 2 floors. Will remain commercial. Housing will be built over the existing building and over a parking structure built on the parking lot to the east. Initial parking structure can be repurposed to something else, not housing. Alley between existing buildings would not be used by autos, but provide access for pedestrians and bikes. Elevator would be put outside existing structure to meet ADA access and serve both existing building and new housing. Probably 9 units in housing in phase one. Phase two</p> <p>Market for sale units is empty nesters in the neighborhood and nearby neighborhoods. Also renters along University Ave. One and 2 bedrooms. Units range from 600 to 1500 sq ft. Target is 20% affordable.</p> <p>An issue is parking for next door businesses. District parking could be a solution. Baker school lot is zoned as parking.</p>
7:50	<p>10-year plan status, schedule, community meetings</p> <ul style="list-style-type: none"> <li>• Sherm Eagles</li> </ul> <p>Need to send version 3 to the SAPCC Board for approval to post for public review. After posting, public meetings will be held on March 15, 7 PM - 9 PM at Northwestern Hall at Luther Seminary and on March 17, 1 pm - 3 pm at St. Cecilia's Church. The steering committee will meet to decide what to do with input from the community meetings. The Land Use committee will get a final chance to review at the April meeting. Final approval will be at the Board meeting in April.</p>

8:00	<p>10-year plan Land Use sections review, implementation section review</p> <ul style="list-style-type: none"> <li>• Sherm Eagles</li> </ul> <p>The only change to the draft was to make the affordable housing goal 30% at 60% AMI. During discussion of the need for and difficulty of creating affordable housing, the idea of a land trust was raised. Emily said that the UMN intern team had discussed this and could look at it further if the committee would like them to. The committee requested that they take a close look at the possible use of a land trust for keeping affordable housing available in SSAP.</p>
8:30	<p>2018 Committee goals - finalize</p> <ul style="list-style-type: none"> <li>• Ian Luby</li> </ul> <p>Roger moved approval of the draft dated 03-01, Ray seconded. Unanimous approval. The draft dated 03-01 was approved.</p>
8:45	<p>Discussion of ongoing development updates</p> <ul style="list-style-type: none"> <li>• Sherm Eagles</li> </ul> <p>The question was how do we want to meet with developers prior to construction starting. We have several developments in early stages and we would like to keep informed about progress, but it is difficult to have them come to evening committee meetings. It would be easier to set up meetings separately with the developers, but that may create a lot of meetings. If we hold meetings separate from the committee meetings, we cannot have a quorum of members present to conform to the open public meeting requirements in our bylaws. The decision was to set up separate meetings with developers for monitoring progress before construction starts, and send out a general meeting announcement to the committee for each meeting. The first four committee members who respond will be invited.</p>
8:55	<p>Other items and announcements</p> <p>Sherm announced the Towerside and CEZ proposal to have the area nominated as an opportunity zone. If this is done, it is expected that SAPCC will be asked for support.</p>
9:00	Adjourn

**St. Anthony Park Community Council  
Transportation Committee**

Tuesday, February 27, 2018  
7:00-8:50 PM  
DRAFT 2

In attendance: Pat Thompson, John Mark Lucas, Betty Wheeler, Scott Jensen, Kim Frair, Karin Nelson, Gordon Murdock, Ray Bryan, Liam Stewart

**7:00 Introductions**, review and approval of last meeting's minutes (2/5/18), agenda approved with addition of continuing discussion and assignment of committee goals.

**Bike Parking- John Mark Lucas**

Lucas noted that we need to move quickly to approve bike parking plan, and that we will need letters of support from adjacent property owners. Betty Lotterman will help. Three options covering location and expense throughout SAP were discussed based on if racks would be provided to Avalon School, which made a request after the grant approval. Custom SAP-branded hoops can be purchased now to be installed along Como with the upcoming construction, saving funds for more racks elsewhere.

Nelson motioned for the committee to select the following plan:

<u>Item</u>	<u>Quantity</u>	<u>Cost</u>
Multi-bike rack for JOTP	1	\$1050.25
Multi-bike rack for Jennings Learning Center	1	\$1193.26
Custom SAP-branded hoops	27	\$5647.43
	Total	\$7890.94
	Staff	\$2026.10 (20% of budget)
	Total budget	\$9917.04

Murdock seconded the motion, which then passed unanimously.

**SHIP Grants**

Work for the SHIP grant needs to be completed by June 30, with monthly reports to the county. Attention will be focused on walking and biking in South SAP, particularly between Seal Hi-Rise and Raymond Station. Various ideas for soliciting community input in the neighborhood were discussed. Other ideas discussed were purchasing a dedicated bollard and pavement paint for the new Territorial/Seal crosswalk, contacting local designers for public bench plans around the

neighborhood, and documenting the continuing deficiencies of the Seal Hi-Rise/Raymond Station pedestrian route to wheelchair users with photos or video. Jensen and Frair will lead.

### **10-Year Plan Meetings**

Volunteers were found to represent the Transportation Committee at upcoming community meetings on March 15 and 17.

### **Como Bus Stop Relocation Update**

Thompson reported that Metro Transit has been slow to respond regarding the Como bus stop removal and relocation requested by business owners. Bus stop changes will affect the street redesign for Como Phase B reconstruction, and with a March 15th deadline for the final street design quickly approaching, it will be extremely difficult to gather community input and Metro Transit data to study the proposal adequately.

### **Como Construction Update**

Thompson reported that the city plans to suspend construction and open Como during the State Fair. It was noted that this delay in construction will be costly and may provide little benefit to Como businesses and fairgoers due to established detours.

Thompson also prepared a map of the proposed Metro Transit bus detours through North SAP around the Como construction, noting that there were no stops along the route. It was also noted that the one-way alley on the south side of the Como business district would likely become an unofficial detour, and that the one-way designation might be removed. This topic will be revisited in the next meeting.

### **2018 Committee Goals**

TAP event- a volunteer is needed to represent the committee at an upcoming event (?); will be revisited at next meeting.

A need for signs directing people to open businesses during the Como reconstruction was identified; SAPCC office (?) will contact City Council rep. Henningson on the issue.

Cleveland avenue Phase 1: Lucas will contact the county regarding Phase 1 construction. Though this section is not within the city limits, it will set the design for the entire project.

Nelson and Thompson will continue establishing ongoing contact with MnDOT regarding planning around 280 and 94 in South SAP.

A lack of regular communication between the Transportation committee and our city council rep & staff was identified. A motion was made by Nelson to establish monthly meetings between SAPCC (board and committees) and City Council representative Samantha Henningson and/or

her staff. Wheeler seconded, and the motion passed with one “no” from Bryan, to force discussion by the SAPCC board.

**8:50 Meeting Adjourned**

## SAPCC Environment Committee Minutes, February 28, 2018

Committee Members Present: Michael Russelle (chair), Karlyn Eckman, Stephen Mastey, Betty Wheeler, Steve Yetter.

Committee Members Absent: Sherman Eagles, Tim Wulling.

The meeting was called to order at 7:00 pm.

**Minutes.** Last month's minutes were submitted for approval. Wheeler voiced an amendment to the minutes; the minutes were amended, and then approved as amended.

**Air Quality Public Meeting.** Discussion ensued about the public meeting that will be held for the MPCA to present their results from the air monitoring station located at the SAP Community Gardens for the year 2016.

Wheeler is in charge of setting up the meeting with the presenters, venues, etc. She reported on the dates possible for the MPCA that do not interfere with SAPCC Board or Committee meetings in late March and early April. The best options appear to be Tuesday, April 10 or Tuesday, April 3, beginning at 7 pm. The committee agrees with these dates and the consensus is that April 10 is the first choice, and April 3 is the second choice. This will allow an advertising article to be placed in the April issue of the SAP Bugle (which is estimated to be available on March 20). Wheeler will write the article.

She also reported on the possible venues contacted and which are realistic options, that won't charge us. The best option appears to be SPNN, and they can accommodate us on either of our dates. They are also willing to video the meeting, for later broadcast. Wheeler was directed to proceed with finalizing the details with the presenters and the venue, and to send an email to the committee at the end.

Russelle requested that we ask the MPCA if they are in agreement that we also present the GIS mapping resource (developed by the SAP Environment Committee) on the same night, and if they would be willing to answer questions from the community about legacy contamination shown on the map. Wheeler will ask our MPCA contact about this.

The issue of whether a release will be required for camera videoing at the meeting, and if our liability insurance statement will be needed by the venue. Kathryn Murray (Executive Director) can provide any statements about the SAPCC, if necessary. Wheeler will check with SPNN about these issues.

**Kasota Ponds Cleanup.** The date for the cleanup this year was affirmed to be on Saturday, April 14, starting at 9 am. Yetter is in charge of organizing the details and keeping track of responsibilities and tasks accomplished on his spreadsheet.



Murray will include the information on the SAPCC website, in its upcoming newsletter, list serv and Facebook. Wheeler wrote a short “save the date” article for the March issue of the Bugle, and she will write a full article with details for the April issue. She was also requested to develop a flyer and put it up at various places within both, North and South SAP.

Based on student help in past years, it was reported that Murray is trying to contact Avalon for help from the students, perhaps on the Friday before. It was noted that the science and environment teacher contact which we previously had at Jennings Community School is no longer teaching there. Yetter reported that his son, George, is required to do some community service learning experience for his school. He may be able to help.

Murray will be asked to notify the city to pick up the collected trash on Monday, April 16. They should expect to find trash piles at both, the North and the South Ponds.

Wheeler reported that she had contacted Margot Munson, to provide an education program for the kids on the aquatic insects she collects in the Kasota Ponds. Munson has agreed to do it again. Wheeler has also secured help for Munson in sampling on Friday, April 13, by two field staff from the Mississippi Watershed Management Organization (MWMO).

Wheeler was requested to ask the MWMO staff whether data from sampling at the Kasota Ponds over the last several years could be presented to the public at our cleanup by one of their staff.

Yetter lead the discussion about additional details for the cleanup and secured volunteers for these tasks.

The question was raised whether we could obtain help, or designate someone, to photograph the event. Could SAPCC interns Emma or Ana, possibly help? They will need to be asked.

**Support for Environmental Projects.** Mastey suggested the Environment Committee could provide letters of support for real environmental work being done within St. Paul and our watersheds. It appeared there was a consensus for this idea, but on a case-by-case basis. Also, the Environment Committee should be leading some of the work on environmental issues and public education in SAP.

As an example, discussion ensued about using reduced amounts of salt on the roadways in winter. More data is has been developed in recent years on salt pollution in our waters, and part of the public is becoming aware and concerned about the problem.

Eckman cited a study she and others performed in Dakota County. She also informed the committee of the salt applicators training, developed and conducted by Connie Fortin and her company, and which is approved and supported by the MPCA. Various government workers are either required to take the training, or are encouraged to do so.

Concern was voiced that the city Public Works may be less inclined to follow the training instructions, compared to applicators for other levels of government. Also, private contractors are often not trained, and may be the least likely to limit salt application.

The question was asked if we should we write a letter of support for the training, and send a copy to the city Public Works? It was pointed out that there are no laws about over-application of salt; but there are laws about uncovered piles of salt that can pollute a lot of water via runoff.

Eckman also stated that excessive amounts of grit, in lieu of salt, can have deleterious effects, particularly on wetlands. As the grit is carried by flowing water to quiet water, it settles out and can smother aquatic and benthic life. She stated that the problem is worse for sand and smaller sizes of grit.

The committee agreed we desire the following items:

- that the laws to be strictly enforced;
- that we advocate for regularly reviewing and updating the laws based on field efficacy data;
- that we encourage private contractors to attend training (either the Fortin/MPCA training or similar);
- that we encourage awareness of the issue for anyone who uses salt for melting snow and ice;
- that we encourage particular enforcement focus on those who store salt piles; and
- that we support incentives to use limited amounts of (larger) grit, in lieu of much of the salt (that has historically been applied).

Mastey agreed to write a draft of a letter, and will send it by email to the committee members for editing. When finalized, it will need to be provided to the SAPCC Board, before it can be sent out. It was noted that when we, as a group, are satisfied with the letter, we should affirm our approval. If such letters are unanimously approved by the committee, then the Board can consider it in their consent agenda.

**Grants for Projects.** There are a few types of grants available from the MWMO. Their planning grants (of between \$10,000 to \$20,000) are due June 1 of each year. Mastey reported that the MWMO does not require a planning grant first, before application for a capital grant.

It was noted that the city is seeking money to develop the park at Dominion's Weyerhauser project. Through negotiations, Dominion agreed to set aside some of that land for green space, and has set aside a significant amount money for installation of the park. But the agreement stipulates that none of that money can be used for planning for the park design. If we submit a planning grant to the MWMO, it would need to be coordinated with the St. Paul Parks and Recreation Department, because they would need to be stipulated as the recipient of the grant. Mastey offered to lead this planning grant project, for submittal to the MWMO.

The committee members agreed we will also need to continue researching other grants that we can leverage for projects within SAP. Mastey is currently working on a University of Minnesota Good Neighbor Fund grant (due tomorrow, March 1). The committee should also re-submit an application for a grant from the SAP Foundation, perhaps for the work that Mastey is leading on planting appropriate trees, other problems associated with trees and our SAP canopy loss issues.

Russelle reminded the committee to be mindful that some money needs to be reserved for staffing and SAPCC overhead costs out of project grants that we may acquire.

Wheeler will contact the MWMO if a staff member could come to one of our Environment Committee meetings soon to discuss their grants, the application requirements and process, and deadlines.

**SAPCC 10-Year Plan.** Russelle reported that the final version must be submitted to the city for approval by April 10, 2018. Overall, in our 10-Year Plan, we are providing our priorities to the city. They can, of course, accept or reject anything out of our plan. However, this plan puts us on record with what are our values.

Mastey asked the committee if they wanted to set up a work session. The consensus was that everyone on the committee should help, as possible, but we work on our own, and let everyone know what we can each work on. Russelle is expecting submit the Environment Committee's portion to the Board on either Monday or Tuesday, March 5/6.

He suggested we consider such questions:

- Should we be doing each of these items?
- Are there any gaps, and what is missing?
- How can each item be measured?
- Which of our items can be shown to reflect the city's priorities in their 40-Year Plan?

Adjournment. Eckman moved the meeting be adjourned; Mastey seconded it. Russelle reminded the committee that everyone should bring a friend to our next meeting.

Respectfully submitted by Betty Wheeler, March 8, 2018.