

## Draft Minutes for meeting of SAPCC Board of Directors, July 11, 2019

-Melissa Pappas, chairing meeting

-present: Melissa Pappas, Heather Humbert, Walker Johnston, Karen Nelson, Amanda Longley, John Maurer, Keith Hovland, Kathryn Murray, Sherm Eagles, Scott Simmons, Pat Thompson, Michael Russelle

Call to Order and introductions

Consent Agenda

-June minutes, some revisions were made, see revised version. Move to accept minutes by Michael Russelle, seconded by Pat Thompson, all in favor – passes.

Committee Reports

-Environment – Michael Russelle provides summary. They looked at comments from 10-year plan; he will add their edits to revised plan. Also talked about Center for Energy and the Environment. Emily and Kathryn will talk with renters and landlords about CEE's Multi-Family Building Efficiency program. Didn't get any applications for MWMO Commissioner's spot, not sure why. Need two applications as need an alternate to be able to serve. Kathryn said she'll put it in the newsletter. Board members were asked to encourage applications from anyone who knows about watersheds, Applicants do not need to be SAP residents, though needs to be appointed by the Mayor, and suggested by us. It's one board meeting a month, but 3-5 hours in between reviewing things. Pat has a suggestion, Brian Ashman; Michael will contact him (he's a hydrologist, has worked with Transition Town). Work on the water tower at crest of hill by Cleveland and Dudley, sandblasting and painting, was loud on weekday evenings and in mornings on Saturdays. A neighbor talked with the site manager and tried to improve, little success, but they're a month ahead of time now.

-Equity – Kathryn Murray provides summary. The Alliance for Metropolitan Stability suggested candidate forum on affordable housing for City Council candidates across the city. All of the seats are up for reelection. Metropolitan Consortium of Community Developers has a staff member who will use her time to develop the forum, so we only need to find location and invite candidates. Hope is that the forum would bring spotlight to the affordable housing resolution, as it was passed last year but little has been done. Kathryn plans to talk with Mitra more about it. Good to make the public aware, especially before elections. Kathryn and Emily R. applied the Equity Scorecard format to the Uniform Design Standards. Equity suggests Land Use use the scorecard. Seems like a good fit for the purposes of the scorecard. Grading is preferable rather than having only a checklist. Kathryn says it's similar, but exactly the same as the equity and development scorecard the Alliance did. They did research, work groups, presented beautifully design scorecard – some things still missing. Benefit of Unified Design Standards is that it has both ideas and ways to make decisions. Sherm thinks the equity scorecard was used as one of the design standards, but that there might have been some pushback. Multiple groups (Prospect Park, Towerside) need to agree to use the Scorecard.. Kathryn mentions she can go to a meeting to present, she's very familiar, might get someone from the Alliance, too.

Updates:

-Event on movie nights. Games – have plans. Yard games also, will get from Langford Park. Bumblebee is the next one in July, another one in August. Farmers' market begins in July – sign

up for spots online. Election Committee hasn't met yet, will have more materials after it meets. The Advisory Committee on Aging put out a checklist of priorities for community engagement with seniors – making things accessible, etc. Kathryn put that in as something for us to think about going forward. Kathryn's been talking with SAP Seniors and SAP Library about an Oral History project grant, podcast format, have person in mind for host who lives in SAP. There's also a 'how to write a memoir' class that someone does at the library. Project would focus on anyone in SAP, idea would be to have a phone booth for telling your story. Set up at events. Grant can also be used to pay for hourly staff time, Emily could use it as an outreach tool. First Sunday table at food bank happened, also more donations from places Lydia House gets it from. Brightside Produce – CSA, bringing produce to bank locally. Also discounted share for low-income families, and you can buy an additional one for a low-income family. Once we figure out how many shares there would be, can make a waitlist of people to get the shares. Flyers to come.

Transportation Committee – Pat Thompson summarized – County/City open house reported that they decided to go with the suggestion we made for bike path and 4-3 lane conversion between Canfield and Snelling. No decision/update on Cleveland yet. Event this coming Monday, July 15, on Seal and Territorial, 'Stop for Me'. Plainclothesperson from St. Paul police will be present, and ticketing offenders, 4:30pm - 5:30pm. Another to be scheduled in September near the U on Cleveland. Monkey Island (little park by Hendon). Luther Seminary is planning to expand parking lot near there, concern about too much traffic and children playing; more discussion to come. Kathryn has had contact with a neighbor, who would like the parking lot expansion to stop. Karen mentions Betty (a neighbor) is working on trying to get more traffic calming. Sherm clarified that Luther Seminary already received their conditional use permit. They are changing the parking lot and needed a site plan review for that, which SAPCC supported, but said the Seminary should work with neighbors and city to minimize traffic. Apparently it was discussed at the city site plan review (though minutes don't give details about discussion). City gave approval based on some required changes. Final approval hasn't happened yet. Sherm isn't sure anything can be changed since the site plan's been reviewed by the city and we've not been asked for comments.-More on that to be discussed later/elsewhere.

No Land Use meeting this month. SAPCC is sponsoring a meeting about the new park, week of July 22<sup>nd</sup> – no specific date yet. Sunrise Bank is lending their community room right across from new park. Purpose is to get info out. We received a packet from Parks and Rec, which we'll pass on to community. According to the landscape architect, it's a minimal design. They just want community comments and feedback. This "blank slate" won't preclude future development or amenities as future things happen and budget allows. Karen says maybe there'll be a friends of the park group that'll get started. to the meeting will begin engagement around the park, also get names suggested. No one from Parks/city will be there.

#### 10-year plan

-Michael Russelle – three committees have submitted edits, once get Land Use's, Michael will combine all, then send out as red-line edits – please review. After acceptance by the board, we'll send to city.

#### The Lab Temporary Liquor Extension of Service Request

Letter with their request.

John Maurer moves to support. Karen Nelson seconds .

Keith asked whether we approved something similar before?

Kathryn, Michael, Yes. Karen – there's not been much trouble with neighbors (there aren't many neighbors, it's in an industrial area). All in favor, motion carries.

Urban Growler Temporary Liquor Extension of Service Request

5-year anniversary party, parking lot.

John Maurer moves, Pat Thompson seconds to approve. No comments/discussion. All in favor, motion passes.

Staff Update

-Kathryn presented the idea of a fundraiser at Urban Growler– the Council is having liquidity issues, largely because the city changed its reimbursement timetables. Other districts also are having problems with this, working to resolve/make process easier. We also didn't get three grants we submitted (SAP Community Foundation, Good Neighbor Fund, and an environmental project (Anderson Foundation)). Kathryn reached out to Urban Growler – they're full and busy for this year, but could add an event that would have tickets. Ex: tickets for \$15, sell for \$25, we'd get the difference. That was approved and will happen in October. Kathryn will see if maybe we can get a band or something for it.

-Keith Hovland states that this is more of a financial crisis, not just an issue – we're eligible for about \$29k reimbursements from the city, but lots of paperwork, and in the meantime we can't make payroll. 15k gap starts to become serious, too. Sherm explained that the problem is that we didn't deal with past deficits when thought we'd get income but didn't. Keith mentions another board he's on has had lots of success with matching funds. Suggest people on the board may be giving donations to SAPCC anyway already, if we can together come up with a match, then put that in the letter with notes, that'd probably have some success. Plan would also be for fundraising idea in August, and another later, John Maurer says.

Kathryn asks if board members can give personal notes on the annual fundraising letter. Kathryn says she'll send out the list of where letter is going – if you know someone, write a note to them, or if you know someone who might be interested add them to the list. We've been doing a lot lately, not all of it is visible.

Kathryn says we'll have an updated financial report next month, she's working with the accountant to get it updated, has also asked if the accountant could present it.

John Maurer – we'd like to increase fundraising. Sherm – but there was a time when we had reserves. Michael – our Strategic Plan does include increasing pay and benefits of staff, so we would like to. City isn't going to increase funds. Kathryn – city increased COPD funds, though a small amount. Sherm - it's the board's responsibility to manage the fiscal health of the Council. We need to spend time on this – just because we say we need to increase funds doesn't mean we'll get them. Kathryn knows about an organization that does a year-long commitment to education on improving health of small non-profits. Participants can apply for a \$10k challenge grant after that, but useful info anyway even without the possible grant. Kathryn, John Maurer, Keith volunteered to participate.

Matching funds for the fundraising letter – decided Kathryn will email us before the letter, we'll all email Kathryn personally what pledge we'd do, completely voluntary, anonymous except for her. Put the total in the letter as from the board.