

**SAPCC Board of Directors Meeting
Thursday, December 8**

7:00	<p>Call to order</p> <p>Present: Ben Bauer, Scott Jensen, Michael Russelle, Ray Bryan, Melissa Pappas, Corey Butler, Cambray Crozier, Jennifer Pawlowicz, Starke Mueller, Joy Gerdes, Kathryn Murray</p> <p>Land acknowledgement</p>	
7:05	<p>Consent agenda</p> <ul style="list-style-type: none"> ● (No November minutes, because it was the joint annual meeting with St. Anthony Park Community Foundation: recording is available on the SAPCC website) ● Transportation: Letter re: Location of Route 61 temporary stop on Larpenteur at Cleveland. ● Finance Committee: Monthly reports 	<p><i>Motion Thompson/Russelle. Unanimous</i></p>
7:10	<p>Committee reports</p> <ul style="list-style-type: none"> ● Environment: The next meeting is December 28 and will include a potluck, and has a zoom component. The committee has been wrapping up the year in three areas: water quality and habitat (Kasota Ponds, rain gardens along Raymond, storm water drain stenciling, chimney swift tower construction), resilience (supporting member who went through CERTS training, eco fair, Transition Town, 100 Trees Initiative partner), and justice for our indigenous neighbors (list of artists for the new park). Working on goals for next year: One is a conservation grant at east Kasota Pond for buckthorn replacement. ● Equity: Homeline presentation with Union Flats residents, supporting their efforts with Dominion. Listening session to be held next week. Discussed the upcoming community meal at Seal (which was held last week, went well). Worked out some rules to deal with past issues. The meals from Naughty Greek were great; they were very helpful and willing to do more in the future. The committee will probably not meet in December. Will meet in mid-January as a mid-month December/January meeting. ● Land Use: Did not meet. ● Transportation: Good news items: sidewalk on Territorial was finally fixed, the fence between the park at Westgate and Sunrise Banks HQ has been removed, speed limits on county roads that have bike lanes are likely to get changed to 25mph some time in early 2023 (delayed from the fall 2022 estimate, but it should happen). The Gateway Project at Raymond/Robbins has made headway, Transportation Committee members working with Environment Committee members on planning for work this spring. Worked on 2023 goals. Motion to write letter to Metro Transit about location of the temporary stop on Larpenteur at Cleveland during 2023 construction (to move it to the west side, in front of the Bell Museum). Update on Cleveland Avenue process: County Public Works is going ahead with plan north of Buford as originally set out, no trees to be saved. Had told SAPCC in early November meeting that they would schedule January and February public meetings in time to advertise in January <i>Bugle</i> (deadline is right now), but we haven't heard anything. 	<p><i>See minutes.</i></p>

7:30	Certify elections: 71 online votes, a few in-person. The election was unanimously certified by the previously seated board member. Appoint Ray Bryan and Molly Breen as organizational representatives. Joy Gerdes will be in an emerging leader seat.	<i>Bryan/Russelle. Unanimous.</i>
7:35	Area designates/officer: Melissa Pappas will chair for South SAP and Cambray Crozier will chair for North SAP. John Mauer for treasurer. Pat Thompson for secretary. (Organizational representatives' chair to be decided later.)	<i>Bryan/Bauer. Unanimous with one abstention (Bryan).</i>
8:05	Personnel Committee: Does executive director performance review, sounding board for staff if there are any issues with E.D. Members: Bauer, Pappas, Gerdes. Finance Committee: Fundraising, reports, plans for budget. Mauer, Pappas.	
8:10	Financial review <ul style="list-style-type: none"> Grants/fundraising update: Capitol Region Watershed grant underway, community engagement underway (two more reimbursements should happen in 2022). The online auction had 9 items, raised \$533. The annual letter has just gone to Every Door Direct, not sure when it will go out given the holiday crush. Budget draft, which is approved by the finance committee: Detailed discussion of the 2023 budget. Income is similar to 2022. Payroll, ED wage up to \$45K, half-time organizer to \$23,200 (a set amount per pay period, instead of hourly). Important to retain our organizer, stabilize her income. Overall increase of \$16K in payroll line, \$1.5K or so in payroll tax. Operating expenses are about \$10K higher, reflecting return to having an office, adding a Homeline intern and GIS intern, inflation. Ends up at total expense of \$121K and a loss of about \$8.5K. Currently we have \$24K in reserve (\$10K of that in regular checking). Discussion: discomfort with cutting into reserves that much. Clarified why the 2022 STAR grant wasn't reflected in 2023 income if it hasn't been paid in 2022. That would bring the bottom line almost even. Revised the draft budget to include income from the 2022 STAR grant. 	<i>Budget, as revised: Russelle/Bauer. Unanimous.</i>
9:00	Staff updates <ul style="list-style-type: none"> Office space: SAPCC is moving into the CEZ headquarter building at 2171 University (Vandalia and University, NW corner), space is inside the teller area. Will organize a moving party. So far staff is in there on Tuesday mornings. Two meeting spaces to use: larger one for evening meetings will have a television to use for a screen / hybrid meetings, and a more private board meeting room that's inside the Habitat for Humanity office. Can be reserved by committees/projects. 	
9:05	Other business: none.	
9:10	Adjourn	